

Attachment A



Minutes of Board Meeting

A regular meeting of the California Vanpool Authority was called to order by Joe Neves, Board member at 10:00am on December 13, 2018 in the conference room of CalVans, 1340 North Drive, Hanford, CA 93230.

California Vanpool Authority Members

- AMBAG – Association of Monterey Bay Area Governments
- Fresno COG – Fresno Council of Governments
- ICTC – Imperial County Transportation Commission
- Kern COG – Kern Council of Governments
- KCAG – Kings County Association of Governments
- MCAG – Merced County Association of Governments
- MCTC – Madera County Transportation Commission
- RCTC – Riverside County Transportation Commission
- SBCAG – Santa Barbara County Association of Governments
- SBCTA – San Bernardino County Transportation Authority
- SJCOG – San Joaquin Council of Governments
- StanCOG – Stanislaus Council of Governments
- TCAG – Tulare County Association of Governments
- VCTC – Ventura County Transportation Commission

1. Call to Order

Roll Call – Clerk of the Board

Area of Representation	Commissioner	Present	Absent	Joined Meeting after Roll Call
AMBAG	Steve McShane	X		
Fresno COG	Ray Leon		X	
ICTC	Jim Predmore	X		
Kern Cog	Cheryl Wegman	X		10:19a
KCAG	Joe Neves	X		
MCAG	Mike Villalta; Alex McCabe	X		10:03a
MCTC	Robert Poythress	X		
RCTC	Gregory Pettis	X		10:08a
SBCTA	Rick Denison	X		
SJCOG	Charles Winn	X		
SBCAG	Jim Richardson		X	
StanCOG	Ted Brandvold	X		
TCAG	Greg Gomez		X	
VCTC	James White		X	

Counsel present: Nicholas Buss

Staff/Visitors in attendance: Ron Hughes, Baldev Randhawa, and Teresa Rodriguez from CalVans.
 Betsy Garcia Self Help Enterprise
 Bill Powell NTD Services
 Mark Carl Nelson Insurance

2. Unscheduled Appearances:

No unscheduled appearances.

3. Consent Calendar

A. Minutes of October 11, 2018

Motion Made By:	Steve McShane		
2nd Motion By:	Jim Predmore		
Motion (Pass/Fail)	Pass		
Commissioner	Yea	Nay	Abstain
Steve McShane	X		
Ray Leon			Absent
Jim Predmore	X		
Cheryl Wegman			Absent
Joe Neves	X		
Robert Poythress	X		
Mike Villalta	X		
Steven Hernandez			
Rick Denison	X		
Charles Winn	X		
Jim Richardson			Absent
Ted Brandvold	X		
Greg Gomez			Absent
James White			Absent

4. System Update

A. Driver Appreciation Day and Resource Fair

Events held in Parlier and Salinas in conjunction with various organizations in the community. The event was supported by the CARB grant for San Joaquin Valley which seeks movement into electric hybrid vanpools. In addition, to outreach we honored committed safe drivers. Thank you to Commissioner McShane for donating the facility for event in Salinas. Upcoming event to be held in Stockton.

B. Presentation before Santa Barbara Council of Governments

Santa Barbara COG joined CalVans in 2011 as a founding member and did not have previous success with vanpools in the area. CalVans has been successful currently with 70 vans in the area, it has been a slow process but it has been picking up. Presentation is available for board members to share as a tool to explain CalVans services.

C. Update on Van Delivery

40 vans have been delivered, with 100+ still waiting to be delivered. All have the XL Hybrid up fit unfortunately; the upgrade has slowed down the delivery process. When the factory closes down for the holiday more vans are expected to be delivered with all vans to be delivered by the spring season.

D. Vehicle Insurance Update

10 million dollar coverage plan with Philadelphia averages about \$1000 per van per year. Long standing insurance provider and CalVans has had consistent low cost ratio of 10% as a result of no major accidents.

E. Self-Help Apartment Update

Partnered with Self-Help Enterprise to provided affordable housing and transportation to low income families. This project funded 20 vans to be accessible to the residence to access vanpool transportation. Future projects are in the works in El Centro, Patterson and other areas.

5. Authorize Agreement for NTD Services

Authorize to sign an agreement with Transit Capital Support Services to assist with federal NTD reporting requirements.

Motion Made By:	Robert Poythress		
2nd Motion By:	Rick Denison		
Motion (Pass/Fail)	Pass		
Commissioner	Yea	Nay	Abstain
Steve McShane	X		
Ray Leon			Absent
Jim Predmore	X		
Cheryl Wegman			Absent
Joe Neves	X		
Robert Poythress	X		
Mike Villalta	X		
Greg Pettis	X		
Rick Denison	X		
Charles Winn			Absent
Jim Richardson			Absent
Ted Brandvold	X		
Greg Gomez			Absent
James White			Absent

6. Authorize Vendor for Purchas of 15-Passenger Vans

Authorize award of the RFP bid to purchase of 160 15-passenger vans from Keller Motors.

Motion Made By:	Steve McShane		
2nd Motion By:	Jim Predmore		
Motion (Pass/Fail)	Pass		
Commissioner	Yea	Nay	Abstain
Steve McShane	X		
Ray Leon			Absent
Jim Predmore	X		
Cheryl Wegman	X		
Joe Neves	X		
Robert Poythress	X		
Mike Villalta	X		
Gregory Pettis	X		
Rick Denison	X		
Charles Winn	X		
Jim Richardson			Absent
Ted Brandvold	X		
Greg Gomez			Absent
James White			Absent

7. MISCELLANEOUS COMMENTS

Commissioner McShane requested to invite Secretary or Chair of California Air Resource Board to be a guest speaker at an upcoming board meeting.

8. NEXT MEETING DATE

The next Board meeting is scheduled for Thursday, February 14, 2019 at 10:00am.

The meeting was adjourned at 10:28 am.

Respectfully submitted,



Ronald H. Hughes
Executive Director

Attachment B



Technical Advisory Committee Minutes

A regular meeting of the California Vanpool Authority Technical Advisory Committee was held on January 24, 2019 at 1:30pm in the conference room of CalVans, 1340 North Drive, Hanford, CA 93230.

California Vanpool Authority Members

- AMBAG – Association of Monterey Bay Area Governments
- Fresno COG – Fresno Council of Governments
- ICTC – Imperial County Transportation Commission
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- STANCOG – Stanislaus County of Governments
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1. ROLL CALL AND ATTENDANCE

Area of Representation	TAC Member	Present	Absent	Joined Meeting after Roll Call
AMBAG			X	
Fresno COG	Esperanza Velazco	X		
ICTC	Mark Baza	X		
KCAG	Teresa Nickell	X		
Kern COG			X	
MCAG	Natalia Austin	X		
MCTC	Evelyn Espinoza	X		
RCTC	Brian Cunanan/Leah	X		
SBCAG			X	
SBCTA	Nicole Soto	X		
SJCOG			X	
Stan COG			X	
TCAG	Mark Hays	X		
VCTC			X	

Additional Guests: CalVans staff (Ron Hughes, Baldev Randhawa, and Teresa Rodriguez Lee from Van Club
Chris from Sunline Transportation

2. PUBLIC COMMENT

No Comment.

3. CONSENT ITEMS

All items listed as consent items are considered routine and will be enacted by one motion. For any discussion of any consent item, it will be removed at the request of any Board member and made a part of the regular agenda.

A) Minutes of 11/15/18

Motion Made By:	Esperanza
2nd Motion By:	Mark
Motion (Pass/Fail)	Pass

4. SYSTEM UPDATE

A. Presentations and Outreach Events

CalVans attended an H2A event in Winterhaven with 400+ participants which centered on the guest worker program. Last year 25% of CalVans fleet carried the H2A guest workers. Growers anticipate a decrease in available farm labor; therefore more guest workers are needed than previous years. Outreach event held in Modesto on January 20th with future events to be held in Los Banos on February 23rd, and Cutler/Orosi on February 24th.

B. Update on Van Delivery

Currently have 80 vans on site, awaiting delivery of additional vans from the factory. The vans on site are being up fitted to be in service for the upcoming grow season.

C. Status of Executive Director Replacement

Requesting for the board to open the position to begin the selection process. A group of select peers will conduct the initial screening of candidates. Once 4-5 qualified candidates are selected we will seek board approval. Estimate completion of transition period to be April or May.

5. Authorize Participation in the AHSC Applications

This action item would authorize CalVans to sign and grant application documents related to CalVans involvement on the AHSC projects.

Motion Made By:	Chris
2nd Motion By:	Teresa
Motion (Pass/Fail)	Pass

6. Authorize to Participate in the Valley Go Project

This action item would authorize to sign agreement to participate and work with project partners, SIGALA INC. for the Valley Go Project.

Motion Made By:	Esperanza
2nd Motion By:	Natalia
Motion (Pass/Fail)	Pass

7. MISCELLANEOUS COMMENTS

No Comment.

8. Announce Next Board Meeting Date

The next TAC meeting is scheduled for February 21, 2019 at 1:30PM.

The next Board meeting is scheduled for February 14, 2019 at 10:00AM.

ADJOURNMENT

The meeting was adjourned at 1:50 pm

Respectfully submitted



Ron Hughes
Executive Director